

**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, October 10, 2023**

Time: **5:30 PM**

Location: **Forestville Youth Park Community Meeting Room-6935 Mirabel Rd. Forestville, CA 95436**

I. CALL TO ORDER at 5:34 p.m. by Vice-Chair Monroe

II. ROLL CALL

DIRECTORS PRESENT: Monroe, Griffith, Stapleton, and Stuart.

OTHERS PRESENT: GM- Tony Lopes, Board Clerk - Dawn Leith, District Legal Counsel - Martin Hirsch, District Engineer Consultant - Dave Coleman/Brelje & Race Consulting Engineers (BRCE), and Kimberly Lambert.

III. APPROVAL OF AGENDA

- **MOTION** was made by Director Griffith, seconded by Director Stapleton, and passed 4-0-1 to approve the agenda as presented.

IV. STATEMENT OF ABSTENTION: None

V. PUBLIC COMMENT: None

VI. CONSENT ITEMS:

- **September 2023 Financial Reports - POSTPONED** to November meeting to allow FWD Staff to thoroughly review September's transactions.
- **Minutes - MOTION** was made by Director Stuart, seconded by Director Stapleton, and passed 4-0-1 to approve Minutes for September 10, 2023.

VII. PUBLIC HEARING: No public hearing tonight

VIII. ACTION ITEMS

A. DENNO LANE REPAIR

- **MOTION** was made by Director Stuart, seconded by Director Griffith, and passed 4-0-1 to approve the District to pay three thousand two hundred thirty-five dollars (\$3,235) towards the road resurfacing of Denno Lane.

B. GRANT OPPORTUNITIES

- GM and Director Griffith provided an overview of the conversations with agencies regarding possible grant opportunities. The Board took no action.

C. 2018 SEWER IMPROVEMENT PROJECT

- BRCE briefed the Board of the continued efforts to work with County of Sonoma to schedule both projects simultaneously. The Board took no action.

D. PRV REPLACEMENT OPTIONS

- **MOTION** was made by Director Griffith, seconded by Director Stapleton, and passed 4-0-1 to approve authorizing up to seventy-five thousand dollars (\$75,000) contingent of receiving a change order forth coming from Piazza for PRV #6.

E. SEWER FORCE MAIN PROJECT/LIFT STATION VFD ELECTRICAL UPGRADE

- **MOTION** was made by Director Stuart, seconded by Director Stapleton, and passed 4-0-1 to approve BRCE to put out to bid for the rewiring project.
- Sewer Force Main project was awarded to Piazza with a firm completion date of November 15, 2023.

F. SONOMA COUNTY PEDESTRIAN IMPROVEMENT PROJECT

- BRCE confirmed this project is also included in the conversation with the County of Sonoma. The Board took no action.

G. SONOMA COUNTY HOUSING PROJECT

- No new updates. The Board took no action.

H. NEW WATER RATE STRUCTURE

- Director Monroe provided the progress on drafting an outline of the new rate structure for the Notice of Public Hearing. The Board took no action.

- I. SEWER'S SOLAR PROJECT
 - Postponed to November regular board meeting to allow the Board and Legal Counsel to review contract amendments. The Board took no action.
- J. OPERATIONS PROJECTS GOALS
 - FWD Staff provided percentage on progress of each project/goal. The Board took no action.
- K. FWD/GCSD RECYCLED WATER MAIN
 - Graton Community Services District (GCSD) will continue to provide recycled water to FWD customers through October 2023. The Board took no action.
- L. ACCESSING INVESTMENTS AND SEWER ACCOUNT
 - GM confirmed receipt of the two checks for the cash outs from the Sonoma County Pool Investment accounts. The Board took no action.
- M. WATER CONSERVATION - ORDINANCE 81
 - No new updates. The Board took no action.
- N. GM SUCCESSION SUBCOMMITTEE
 - The Board instructed FWD Staff to post the GM job opening on California Water Association.
- O. GM ORIENTATION LIST
 - No new updates. The Board took no action.
- P. EXTERNAL DISTRICT AUDIT
 - FWD Staff are currently working with Core Compliance to start training on the week of Oct. 16, 2023. The Board took no action.
- Q. DIRECTOR'S TRAINING
 - Directors need to complete their two-hour sexual harassment training per state law. The Board took no action.
- R. STORAGE CONTAINER SPACE
 - **MOTION** was made by Director Stapleton, seconded by Director Griffith, and passed 4-0-1 to approve the lease agreement between FWD and Forestville Chambers of Commerce as presented.
- S. ADOPTION OF FY 2023-2024 FINAL BUDGETS
 - **MOTION** was made by Director Stuart, seconded by Director Stapleton, and passed 4-0-1 to approve Fiscal Year 2023-24 Final Budgets contingent on also obtaining the Board Chair's approval.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
 - The Board instructed to add a new action item to the November 2023 agenda regarding the proposal adding an extension to the Covey Sewer Force Main that would gravity feed.
- X. GENERAL MANAGER MONTHLY REPORT**
 - GM Lopes provided current updates for "Water" and "Wastewater" operations. The Board took no action.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
 - No new updates. The Board took no action.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
 - Director Stuart shared the current forecast of a potential El Nino winter.
- XIII. ADJOURNMENT**
 - **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 4-0-1 to adjourn at 8:14 p.m.