

**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, February 15, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

I. CALL TO ORDER at 5:31 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Directors – Aldridge, Hughes, Griffith, McDermott, and Monroe

OTHERS PRESENT: GM- Tony Lopes, FWD Legal Counsel - Martin Hirsch, and Interim Board Clerk - Dawn Leith.

III. APPROVAL OF AGENDA

- **MOTION** made by Director Aldridge, seconded by Director Hughes, and passed 5-0-0 to approve the agenda as presented.

IV. STATEMENT OF ABSTENTION

- McDermott – ASR I

V. PUBLIC COMMENT (Public testimony is limited to three minutes)

VI. CONSENT ITEMS

- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 5-0-0 to approve Resolution 413(d) for the March 2022 board meeting to be held as video conference under AB 361.
- **MOTION** made by Director Hughes, seconded by Director Griffith, and passed 5-0-0 to approve the Financial Reports for January 2022.
- **MOTION** made by Director Monroe, seconded by Director Hughes, and passed 5-0-0 to approve minutes as presented for the January 11, 2022, Regular Board Meeting.

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

A. FISCAL YEAR 2020-2021 AUDITED FINANCIAL STATEMENT

- **MOTION** made by Director Aldridge, seconded by Director Hughes, and passed 5-0-0 to approve Fiscal year 2020-2021 Audited Financial Statement as presented by Auditor, John Blomberg.

B. SB 415 THE VOTER PARTICIPATION RIGHTS ACT

- **MOTION** made by Director Aldridge, seconded by Director Hughes, and passed 5-0-0 to approve FWD Legal Counsel to prepare a resolution.

C. 2018 SEWER IMPROVEMENT PROJECT

- GM provided status on work schedule and briefed the Board of pending issues.

D. TIME SCHEDULE ORDER (TSO) AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

- Division of Financial Assistance (DFA) expected to produce a draft agreement within the next 30 days.

E. PRV REPLACEMENT OPTIONS

- **TABLED** until March 2022 regular board meeting.

F. LIFT STATION VFD ELECTRICAL UPGRADE

- GM provided possible solution for the wireless signal and gave an overview of Prosoft modem. solution options, the impact of the recent power outage to the VFD's.

G. DIRECTOR'S TRAINING

- Director Griffith to complete Ethics Training by May 2022.
- CSDA will send emails to Directors directly for the webinars on Brown Act and Public Records Act.

H. MIRABEL LIFT STATION ACCESS AND LAND RIGHTS

- FWD Legal Counsel anticipates an answer from Sonoma County by the end of the month.

I. GROUNDWATER MONITORING AT THE FORESTVILLE YOUTH PARK

- Well drilling to start March 17-18, 2022.

- J. DISTRICT GOAL UPDATES
 - Board Clerk provided current status on the variety of projects FWD staff is working on.
- K. NEW WATER RATE STRUCTURE
 - Sub-Committee will meet with BRCE to address questions regarding formulas in rate model.
- L. WATER CONSERVATION
 - GM Lopes provided current usage compared to prior month and last year's usage.
- M. FISCAL YEAR 2022-2023 PRELIMINARY BUDGET
 - Sub-committee will meet before March 2022 regular board meeting to review BRCE's Capital Improvement Projections and finalize Preliminary Budget.
- N. CORRESPONDENCE
 - No requests or instructions were given for the five pieces of correspondence provided in the board packet.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
 - FWD Engineer not present. Provided current updates for "Water" and "Wastewater" via email which were added to correlating ASR.
- X. GENERAL MANAGER MONTHLY REPORT**
 - GM Lopes provided current updates for "Water" and "Wastewater" operations and projects.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
 - Nothing to report currently.
- XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS**
 - No requests for future agendas.
- XIII. ADJOURNMENT**
 - **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 5-0-0 to adjourn at 6:49 p.m.

APPROVED: March 8, 2022