



**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, March 8, 2022**

Time: **5:30 PM**

Location: **Videoconference via Zoom**

I. CALL TO ORDER at 5:33 p.m. by Chair McDermott

II. ROLL CALL

DIRECTORS PRESENT: Directors – Aldridge, Griffith, McDermott, and Monroe

OTHERS PRESENT: GM- Tony Lopes, FWD Legal Counsel - Martin Hirsch, and Interim Board Clerk - Dawn Leith.

III. APPROVAL OF AGENDA

- **MOTION** made by Director Aldridge, seconded by Director Griffith, and passed 4-0-1 to approve the agenda as presented.

IV. STATEMENT OF ABSTENTION

- McDermott – ASR I

V. PUBLIC COMMENT (Public testimony is limited to three minutes)

VI. CONSENT ITEMS

- **MOTION** made by Director Aldridge, seconded by Director Monroe, and passed 4-0-1 to approve Resolution 413(e) for the April 2022 board meeting to be held as video conference under AB 361.
- **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 4-0-1 to approve the Financial Reports for February 2022.
- **MOTION** made by Director Monroe, seconded by Director Griffith, and passed 4-0-1 to approve minutes as presented for the February 15, 2022, Regular Board Meeting.

VII. PUBLIC HEARING (No public hearing tonight)

VIII. ACTION ITEMS

A. FISCAL RESOLUTION # 415 – MOVING ELECTIONS TO EVEN YEARS

- **MOTION** made by Director Aldridge, seconded by Director Monroe, and passed 4-0-1 to approve Resolution #415.

B. ASR AND MINUTES FORMATTING

- Board Clerk to provide examples of the different formats for Minutes and ASR at April meeting.

C. 2018 SEWER IMPROVEMENT PROJECT

- GM and FWD Engineer provided status on work schedule. No action taken by the Board.

D. TIME SCHEDULE ORDER (TSO) AND GRANT APPLICATION FOR SEWER TREATMENT PLANT

- No new updates or action taken by the Board.

E. PRV REPLACEMENT OPTIONS

- GM and FWD Engineer provided status on work progress. No action taken by the Board.

F. LIFT STATION VFD ELECTRICAL UPGRADE

- GM and provided status on issues and work schedule. No action taken by the Board.

G. DIRECTOR'S TRAINING

- Director Griffith to complete Ethics Training by May 2022.
- Directors confirmed receipt of CSDA's emails for the webinars on Brown Act and Public Records Act.

H. MIRABEL LIFT STATION ACCESS AND LAND RIGHTS

- Board instructed FWD staff to remove from the agenda until there is something to report.

I. GROUNDWATER MONITORING AT THE FORESTVILLE YOUTH PARK

- FWD Engineer provided status on the progress of the well drilling. No action taken by the Board.

J. DISTRICT GOAL UPDATES

- Board Clerk provided status on the variety of projects FWD staff is working on. No action taken by the Board.
- K. NEW WATER RATE STRUCTURE
 - The sub-committee will meet the 2nd week of April. No action taken by the Board.
- L. WATER CONSERVATION
 - GM Lopes provided current usage and informed the Board of Sonoma Water Town Hall. No action taken by the Board.
- M. FISCAL YEAR 2022-2023 PRELIMINARY BUDGET
 - **MOTION** made by Director Aldridge, seconded by Director Monroe, and passed 4-0-1 to approve the Fiscal Year 2022-2023 Preliminary Budget as presented with no rate increases for Water or Sewer rates.
- N. ACCESSORY DWELLING UNIT POLICY
 - Legal will research further and report to the Board at the April meeting. No action taken by the Board.
- O. SERVICE AGREEMENT
 - FWD Staff to submit a draft of the revised service agreement to FWD Legal Counsel for review. No actions taken by the Board.
- P. CORRESPONDENCE
 - There was no correspondence for the March 8, 2022, board packet.
- IX. DISTRICT ENGINEER MONTHLY REPORT**
 - FWD Engineer provided current updates for “Water” and “Wastewater” projects in order as listed on Agenda.
- X. GENERAL MANAGER MONTHLY REPORT**
 - GM Lopes provided current updates for “Water” and “Wastewater” operations and projects.
- XI. GRATON/FWD SUB-COMMITTEE REPORT**
 - Nothing to report currently.
- XII. DIRECTORS’ REPORT AND CALL FOR FUTURE AGENDA ITEMS**
 - No requests for future agendas.
- XIII. ADJOURNMENT**
 - **MOTION** made by Director Monroe, seconded by Director Aldridge, and passed 4-0-1 to adjourn at 7:41p.m.

APPROVED: April 12, 2022