

Forestville Water District
Expense and Revenue Report
Water Operation Checking, Period Ending 06/30/2024

cc: Aug. 13, 2024
Board Packet
VI. Consent Item #1 (Water)

Date	Num	Name	Memo	Amount	Balance
13102 · Umpqua Bank Operation Checking					317,426.71
Checks and Payments					
06/03/2024	ACH	Bluefin	Merchant Services Fee	-65.22	317,361.49
06/04/2024	16192	Brelje & Race Consulting Engineers	Various: Asst. Water Projects	-8,632.50	308,728.99
06/04/2024	16191	Badger Meter	CIP Water Meter Replacement: 3" E Series Meter	-2,493.21	306,235.78
06/04/2024	16193	Request IT	Web/Internet: Monthly Licenses & Security	-1,770.00	304,465.78
06/04/2024	16194	USA Bluebook	Materials/Supplies: Water testing materials	-674.46	303,791.32
06/05/2024	ACH	CalPERS Health Insurance	Health& Dental Ins.: Jun '24 Health Insurance	-9,857.69	293,933.63
06/05/2024	E-pay	United States Treasury	PP #12 Fed	-5,366.26	288,567.37
06/05/2024	ACH	Rodrick A Wheeler	PP #12	-4,041.52	284,525.85
06/05/2024	ACH	Cory M. Ipsen	PP #12	-3,753.00	280,772.85
06/05/2024	ACH	CalPERS	CalPERS - PP #12 (5/1-6/1/24) Classic & PEPRA Employer's Contri	-2,275.46	278,497.39
06/05/2024	ACH	Dawn M. Colen-Leith	PP #12	-1,900.16	276,597.23
06/05/2024	ACH	Sydney Thompson	PP #12	-1,705.95	274,891.28
06/05/2024	ACH	Omar U Tovar Velazquez	PP #12	-1,485.43	273,405.85
06/05/2024	E-pay	CA Employment Development Depart	PP #12	-1,382.12	272,023.73
06/05/2024	ACH	CalPERS	PP #12	-895.09	271,128.64
06/05/2024	ACH	CalPERS	PP #12	-656.02	270,472.62
06/05/2024	ACH	CalPERS	PP #12	-295.00	270,177.62
06/10/2024	ACH	PG&E	PG&E: District Office Acct	-222.77	269,954.85
06/11/2024	ACH	Umpqua Merchant Services	Merchant Services Fee	-83.85	269,871.00
06/13/2024	16200	Sonoma County Water Agency	Purchased Water (4/30-5/30/24)	-34,417.07	235,453.93
06/13/2024	16199	Perry, Johnson, Anderson, Miller	Legal: Water Portion of March/April Legal Charges	-875.00	234,578.93
06/13/2024	16195	Airespring	Web/Internet: Monthly Internet Servcies - Inv#185021484	-604.56	233,974.37
06/13/2024	16196	Alhambra	Office Supplies: Water Equipment/Delivery Service - Inv.5100842-01	-133.42	233,840.95
06/13/2024	16198	Continental Utility Solutions, Inc.	CUSI: IVR Services/Merch Fees: Bank Validation Services	-105.70	233,735.25
06/13/2024	16197	Becoming Independent	Other Admin Services: Secured Document Shredding	-80.00	233,655.25
06/14/2024	ACH	Robinson Oil	Truck Fuel - Purchased fuel (5/18-5/31/24)	-499.67	233,155.58
06/17/2024	16203	Badger Meter	CIP Water Meter Replacement: 2" E Series Meter	-913.49	232,242.09
06/17/2024	16201	Verizon Wireless	Telephone: Cell Service charges (5/5-6/4/24) + new equipment	-746.04	231,496.05
06/17/2024	16204	US Postal Service	Office Supplies: Annual PO Box rental fees	-182.00	231,314.05
06/17/2024	16202	ACWA/Joint Powers Insurance Autho	Vision Insurance- July '24	-161.10	231,152.95
06/18/2024	ACH	CalPERS	CalPERS: PP #13 (6/2-6/15/24) Classic & PEPRA Employer's Contr	-2,281.76	228,871.19
06/18/2024	ACH	CalPERS	CalPERS: Sydney Retro PEPRA Employer's Contribution	-97.92	228,773.27
06/19/2024	ACH	Rodrick A Wheeler	PP #13	-3,490.68	225,282.59
06/19/2024	ACH	Cory M. Ipsen	PP #13	-3,325.73	221,956.86
06/19/2024	ACH	Dawn M. Colen-Leith	PP #13	-2,746.90	219,209.96
06/19/2024	ACH	Sydney Thompson	PP #13	-1,606.79	217,603.17
06/19/2024	ACH	Omar U Tovar Velazquez	PP #13	-1,485.43	216,117.74
06/20/2024	E-pay	United States Treasury	PP #13 Fed	-5,014.00	211,103.74
06/20/2024	E-pay	CA Employment Development Depart	PP #13 State	-1,266.67	209,837.07
06/20/2024	16205	California Special Districts Associatio	Other Admin Services (Shared) - Rick Wood May '24	-1,100.00	208,737.07
06/20/2024	ACH	CalPERS	PP #13+Retro for Sydney's school hrs	-962.17	207,774.90
06/20/2024	16207	Humana Insurance Co.	Health/Dental Ins.: July '24 Dental	-900.99	206,873.91
06/20/2024	ACH	CalPERS	457 Employee Contribution PP#13 (6/2/24-6/15/24)	-640.00	206,233.91
06/20/2024	ACH	CalPERS	CalPERS 457 Loan Repayment: PP#13 (6/2/24-6/15/24) 137367906	-295.00	205,938.91
06/20/2024	16206	Graybar Financial Services	Telephone: Office phones equipment lease - Inv#16641319	-276.18	205,662.73
06/21/2024	16208	Chad Davisson	Mgmt Consultant: Services for 5/12-6/11/24	-7,150.00	198,512.73
06/21/2024	ACH	Umpqua Bank	Service Charge	-404.01	198,108.72
06/25/2024	ACH	Umpqua Bank	Account# 4807 2535 0011 5862 May '24 statement	-2,846.94	195,261.78

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06/26/2024	16209	Brelje & Race Laboratories, Inc.	Lab Testing Water Analysis: May '24	-160.00	195,101.78
06/26/2024	16210	Recology Sonoma Marin	Garbage, Recycle, Waste-Garbage & Recycled Service May '24	-153.68	194,948.10
06/28/2024	ACH	Robinson Oil	Truck Fuel - Purchased fuel (6/1-6/15/24)	-258.68	194,689.42
06/30/2024	1571	Water A/R	Returned Mar/Apr '24 pmt (waived fee)	-940.86	193,748.56
06/30/2024	16212	Brelje & Race Consulting Engineers	Various: Water Projects & Monthly Retainer	-5,775.00	187,973.56
06/30/2024	ACH	Cory M. Ipsen	PTO Cashed Out	-2,090.66	185,882.90
06/30/2024	16213	Request IT	Web/Internet: Monthly Licenses & Security	-1,770.00	184,112.90
06/30/2024	ACH	Dawn M. Colen-Leith	PTO Cashed Out	-1,632.19	182,480.71
06/30/2024	E-pay	United States Treasury	Fed taxes PP #14	-1,360.26	181,120.45
06/30/2024	ACH	CalPERS	CalPERS -Employee pays PEPRA: PP #14	-888.78	180,231.67
06/30/2024	16211	ACWA/JPIA Insurance	Comp/Liab Insurance: Excess Crime Program Renewal '24-'25	-781.00	179,450.67
06/30/2024	ACH	CalPERS	457 & 457 Roth Contribution: Employee's	-640.00	178,810.67
06/30/2024	ACH	PG&E	PG&E: District Office	-340.27	178,470.40
06/30/2024	E-pay	CA Employment Development Depart	State taxes: PP #14	-301.32	178,169.08
06/30/2024	ACH	CalPERS	Calpers 457 Loan Repayment: PP #14	-295.00	177,874.08
06/30/2024	16214	Wizix Technology Group, Inc.	Other Admin Services (shared): Contract copies charge	-128.55	177,745.53
06/30/2024	ACH	Rodrick A Wheeler	Payroll: PP #14	-3,511.96	174,233.57
06/30/2024	ACH	Cory M. Ipsen	Payroll: PP #14	-3,416.05	170,817.52
06/30/2024	ACH	CalPERS	CalPERS: PP #13 (6/2-6/15/24) Classic & PEPRA Employer's Contr	-2,288.08	168,529.44
06/30/2024	ACH	Dawn M. Colen-Leith	Payroll: PP #14	-2,261.14	166,268.30
06/30/2024	ACH	Sydney Thompson	Payroll: PP #14	-1,721.97	164,546.33
06/30/2024	ACH	Omar U Tovar Velazquez	Payroll: PP #14	-1,485.43	163,060.90
06/30/2024	16217	D.W. Enterprises	Maintenance & Repair:Trenton Rd Exploration	-6,850.55	156,210.35
06/30/2024	E-pay	United States Treasury	Fed taxes PP #14	-5,112.52	151,097.83
06/30/2024	16215	Badger Meter	CIP Water Meter Replacement: 2" E Series Meter (2)	-1,902.78	149,195.05
06/30/2024	E-pay	CA Employment Development Depart	PP# 14 State	-1,295.39	147,899.66
06/30/2024	16216	Becoming Independent	Other Admin Services: Secured Document Shredding	-80.00	147,819.66
06/30/2024	16218	Sonoma County Water Agency	Purchased Water: Annual Fire Hydrant charges	-64.00	147,755.66
06/30/2024	ACH	CalPERS Health Insurance	Health& Dental Ins.: Jul '24 Health Insurance-ID# 1373679084	-9,857.69	137,897.97
06/30/2024	E-pay	United States Treasury	Payroll Liability: PP #14	-849.56	137,048.41
06/30/2024	E-pay	CA Employment Development Depart	Payroll Liability: PP #14 State	-121.15	136,927.26
06/30/2024	ACH	Robinson Oil	Vehicle Fuel Expense (shared): Purchased fuel (6/16-6/30/24)	-250.23	136,677.03
06/30/2024	16221	Sonoma County Water Agency	Purchased Water: Water purchased 5/30-6/27/24	-44,435.27	92,241.76
06/30/2024	16222	Sonoma LAFCO	LAFCO: FWD apportionment charges Fiscal Year 2024-25	-2,011.00	90,230.76
06/30/2024	16220	Perry, Johnson, Anderson, Miller	Legal: Water Portion of May/June Charges	-237.50	89,993.26
06/30/2024	16219	Canyon Rock Co., Inc.	Maint/Repair: Trenton Rd Leak Exploration	-77.65	89,915.61
06/30/2024	16223	Recology Sonoma Marin	Garbage+Recycled Waste Service: June '24	-153.68	89,761.93
06/30/2024	13231	Verizon Wireless	Telephone: Cell Service charges (6/5-7/4/24)	-148.99	89,612.94
06/30/2024	16233	ACWA/Joint Powers Insurance Autho	Comp & Liability Ins.: 4th Qtr '23-'24 Workers' Compensation Ins.	-2,941.74	86,671.20
06/30/2024	16236	Ideal Hardware	Materials/Supplies: May June '24 Water Charges	-512.87	86,158.33
06/30/2024	ACH	PG&E	PG&E: District Office Acct #1933429322-2 Final FY 23-24 Portion of	-166.20	85,992.13
06/30/2024	16234	Brelje & Race Laboratories, Inc.	Lab Testing Water Analysis: June '24	-160.00	85,832.13
06/30/2024	16235	Continental Utility Solutions, Inc.	Merchant Fees: Bank Validation	-13.70	85,818.43
Deposits and Credits					
06/02/2024	4974 CC	Water A/R		390.60	86,209.03
06/03/2024	5086 CC	Water A/R		107.21	86,316.24
06/04/2024			Deposit	42.60	86,358.84
06/04/2024			Deposit	44.74	86,403.58
06/04/2024	4975 CC	Water A/R		662.52	87,066.10

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06/04/2024	4956 CK	Water A/R		5,763.59	92,829.69
06/05/2024	4977 CC	Water A/R		200.30	93,029.99
06/05/2024	4969 Ck	Water A/R		486.85	93,516.84
06/06/2024	4985 eCK	Water A/R		100.15	93,616.99
06/06/2024	4971 CK	Water A/R		330.74	93,947.73
06/07/2024	4976 CC	Water A/R		153.51	94,101.24
06/07/2024	4980 CK	Water A/R		289.39	94,390.63
06/07/2024	4972 CC	Water A/R		764.16	95,154.79
06/08/2024	4986 CC	Water A/R		100.15	95,254.94
06/10/2024	4981 CAS+	Water A/R		408.33	95,663.27
06/10/2024	4983 CK	Water A/R		1,213.68	96,876.95
06/12/2024	532232-Inv	Forestville Park Development		5.00	96,881.95
06/13/2024	5002 CC	Water A/R		100.15	96,982.10
06/13/2024	4987 eCK	Water A/R		126.23	97,108.33
06/13/2024	4984 CC	Water A/R		126.88	97,235.21
06/13/2024	4988 CAS+	Water A/R		130.00	97,365.21
06/13/2024	4989 CK	Water A/R		276.23	97,641.44
06/14/2024			SSZ Partial Reimb FY23-24	200,000.00	297,641.44
06/16/2024	5003 CC	Water A/R		290.46	297,931.90
06/17/2024		Pace Supply Corp.	Pace Supply \$716.10 (covered by credit memo)	0.00	297,931.90
06/17/2024	5004 CC	Water A/R		100.15	298,032.05
06/17/2024	4990 CK	Water A/R		343.20	298,375.25
06/18/2024	5005 CC	Water A/R		178.55	298,553.80
06/24/2024	5009 CC	Water A/R		100.15	298,653.95
06/24/2024	4997 CK	Water A/R		110.15	298,764.10
06/25/2024	5000 CK	Water A/R		145.15	298,909.25
06/25/2024	5010 CC	Water A/R		354.54	299,263.79
06/25/2024	5001 CAS+	Water A/R		450.80	299,714.59
06/26/2024	5011 CC	Water A/R		88.65	299,803.24
06/26/2024	5039 CC	Water A/R		90.15	299,893.39
06/27/2024	5006 CK	Water A/R		453.33	300,346.72
06/28/2024	5012 CK	Water A/R		50.00	300,396.72
06/28/2024	5038 CC	Water A/R		881.99	301,278.71
06/30/2024	5053 CC	Water A/R		90.15	301,368.86
06/30/2024	5087 CC	Water A/R		90.15	301,459.01
06/30/2024	5040 CC	Water A/R		100.15	301,559.16
06/30/2024	5119 ECK	Water A/R		100.15	301,659.31
06/30/2024	5100 CC	Water A/R		108.18	301,767.49
06/30/2024	113.69	Water A/R		113.69	301,881.18
06/30/2024	5057 CC	Water A/R		113.69	301,994.87
06/30/2024	5057 CC	Water A/R		113.69	302,108.56
06/30/2024	5117 CC	Water A/R		160.97	302,269.53
06/30/2024	5111 CC	Water A/R		169.65	302,439.18
06/30/2024	5118 ECK	Water A/R		177.43	302,616.61
06/30/2024	5088 ECK	Water A/R		180.31	302,796.92
06/30/2024	5082 CC	Water A/R		190.30	302,987.22
06/30/2024	5072 CC	Water A/R		195.53	303,182.75
06/30/2024	5105 CAS+	Water A/R		270.15	303,452.90
06/30/2024	5106 CAS+	Water A/R		300.00	303,752.90
06/30/2024	5126 CK	Water A/R		318.40	304,071.30

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Date	Num	Name	Memo	Amount	Balance
06/30/2024	5076 CC	Water A/R		334.12	304,405.42
06/30/2024	5073 CC	Water A/R		368.88	304,774.30
06/30/2024	5077 CC	Water A/R		380.15	305,154.45
06/30/2024	5115 CC	Water A/R		452.78	305,607.23
06/30/2024	5103 CK	Water A/R		461.82	306,069.05
06/30/2024	5074 CC	Water A/R		467.30	306,536.35
06/30/2024	5055 CC	Water A/R		507.31	307,043.66
06/30/2024	5098 CC	Water A/R		516.31	307,559.97
06/30/2024	5084 CC	Water A/R		565.80	308,125.77
06/30/2024	5071 CC	Water A/R		572.56	308,698.33
06/30/2024	5085 CC	Water A/R		673.20	309,371.53
06/30/2024	5081 CC	Water A/R		675.30	310,046.83
06/30/2024	5075 CC	Water A/R		676.39	310,723.22
06/30/2024	5099 CC	Water A/R		731.28	311,454.50
06/30/2024	5058 CC	Water A/R		753.68	312,208.18
06/30/2024	5122 CASH	Water A/R		800.84	313,009.02
06/30/2024	5114 CC	Water A/R		830.88	313,839.90
06/30/2024	5056 CC	Water A/R		849.50	314,689.40
06/30/2024	5056 CC	Water A/R		849.50	315,538.90
06/30/2024	5051 Cash	Water A/R		926.70	316,465.60
06/30/2024	5116 CC	Water A/R		936.66	317,402.26
06/30/2024	5121 CC	Water A/R		981.18	318,383.44
06/30/2024	5080 CASH	Water A/R		1,116.45	319,499.89
06/30/2024	5112 CC	Water A/R		1,307.82	320,807.71
06/30/2024	5104 CASH	Water A/R		1,339.38	322,147.09
06/30/2024	5113 CC	Water A/R		1,575.73	323,722.82
06/30/2024	5110 CK	Water A/R		3,071.61	326,794.43
06/30/2024	5109 CK	Water A/R		3,406.46	330,200.89
06/30/2024	5079 CK	Water A/R		3,442.87	333,643.76
06/30/2024	5078 CK	Water A/R		3,801.32	337,445.08
06/30/2024	5102 CK	Water A/R		3,932.73	341,377.81
06/30/2024	5097 CK	Water A/R		4,196.38	345,574.19
06/30/2024	5049 CK	Water A/R		6,019.79	351,593.98
06/30/2024	5047 Ck	Water A/R		6,481.14	358,075.12
06/30/2024	5066 CK	Water A/R		9,228.69	367,303.81
06/30/2024	5083 CK	Water A/R		9,906.17	377,209.98
06/30/2024	5052 Ck	Water A/R		10,776.37	387,986.35
06/30/2024	5067 CK	Water A/R		15,159.97	403,146.32
06/30/2024	5101 CC	Water A/R		20,707.92	423,854.24
06/30/2024	5089 CK	Water A/R		31,563.40	455,417.64
06/30/2024	5120 ACH	Water A/R		39,293.69	494,711.33
Total 13102 - Umpqua Bank Operation Checking				177,284.62	494,711.33
TOTAL				177,284.62	494,711.33

Forestville Water Distric
"Water" Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · Water Sales				
RECYCLED WATER ACCOUNTS				
41800 · Recycled Water	34,660.07	50,000.00	-15,339.93	69.32%
41801 · Recycled Water Fill Station	10,989.29			
Total RECYCLED WATER ACCOUNTS	45,649.36	50,000.00	-4,350.64	91.3%
41000R · Sales Allowance & Adjustment	-1,103.29	0.00	-1,103.29	100.0%
41100 · Residential	983,088.11	0.00	983,088.11	100.0%
41100.1 · Multi-family residential	47,754.58			
41200 · Business	11,816.93	0.00	11,816.93	100.0%
41700 · Other	-27.41	0.00	-27.41	100.0%
41700.1 · Outside Sales	33,676.67	0.00	33,676.67	100.0%
41700.2 · Institutional	1,623.14			
41000 · Water Sales - Other	0.00	1,307,097.24	-1,307,097.24	0.0%
Total 41000 · Water Sales	1,122,478.09	1,357,097.24	-234,619.15	82.71%
42000 · Water Service				
42100 · Fire Protection	2,544.00	0.00	2,544.00	100.0%
42302 · Meters	544.00	0.00	544.00	100.0%
Total 42000 · Water Service	3,088.00	0.00	3,088.00	100.0%
49000 · Non-Operating				
49100 · Re-Connect Fees-Late Pay Chrgs	9,170.00	0.00	9,170.00	100.0%
49200 · Interest	36,854.21	6,114.36	30,739.85	602.75%
49201 · Invest Inc Realized Loss (Gain)	2,877.82	0.00	2,877.82	100.0%
49202 · Unrealized Loss (Gain)	36,119.35	0.00	36,119.35	100.0%
49300 · Taxes & Assessments	226,081.28	179,311.13	46,770.15	126.08%
49521 · Home Owners Property Tax Relief	915.32	0.00	915.32	100.0%
49600 · Other	-99,015.03	0.00	-99,015.03	100.0%
49650 · Connection Fees	15,556.00	0.00	15,556.00	100.0%
Total 49000 · Non-Operating	228,558.95	185,425.49	43,133.46	123.26%
49990 · Miscellaneous Income	110.94	0.00	110.94	100.0%
Total Income	1,354,235.98	1,542,522.73	-188,286.75	87.79%
Cost of Goods Sold				
Purchased Water From SCWA				
51300 · Purchased Water	312,629.02	495,265.48	-182,636.46	63.12%
51310 · Aquaduct Fund	93,354.25	0.00	93,354.25	100.0%
51320 · Cotati Intertie	7,188.00	4,123.45	3,064.55	174.32%
Total Purchased Water From SCWA	413,171.27	499,388.93	-86,217.66	82.74%
Total COGS	413,171.27	499,388.93	-86,217.66	82.74%
Gross Profit	941,064.71	1,043,133.80	-102,069.09	90.22%
Expense				
Employee Benefits				
56350 · Unemployment Insurance	1,633.78	1,059.58	574.20	154.19%
56400 · Health & Dental Insurance	143,450.56	77,069.70	66,380.86	186.13%

Forestville Water Distric
"Water" Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
56450 · Vision Care Insurance	1,584.15	1,108.09	476.06	142.96%
56500 · Social Security & Medicare	158,969.14	23,014.37	135,954.77	690.74%
56501 · CalPERS for Classic	131,065.68	0.00	131,065.68	100.0%
56505 · CalPERS for PEPPRA employees	38,643.40	47,997.98	-9,354.58	80.51%
Total Employee Benefits	475,346.71	150,249.72	325,096.99	316.37%
Operations & Maintenance				
54210 · Materials & Supplies	7,192.81	13,000.00	-5,807.19	55.33%
54220 · Machine Hire	1,619.00	20,000.00	-18,381.00	8.1%
54230 · Maintenance & Repair	47,901.50	30,000.00	17,901.50	159.67%
54235 · Garbage+Recycled Waste Service	1,828.67	1,900.00	-71.33	96.25%
56210 · Office Supplies	11,826.35	18,000.00	-6,173.65	65.7%
56211 · Bank Service Charges	6,918.23	3,100.00	3,818.23	223.17%
56212 · Uniforms	2,535.83	2,000.00	535.83	126.79%
56213 · Merchant Fees	1,564.47	4,000.00	-2,435.53	39.11%
56214 · Web/Internet Expenses (shared)	31,502.80	30,000.00	1,502.80	105.01%
56220 · PG&E	2,786.72	5,000.00	-2,213.28	55.73%
56221 · Sewer Direct Charges - Annual	1,564.22	1,500.00	64.22	104.28%
56231 · Telephone	7,812.59	7,000.00	812.59	111.61%
56232 · Translation Services	2,020.85	2,000.00	20.85	101.04%
56233 · CUSI software annual fee	14,636.26	9,000.00	5,636.26	162.63%
56236 · Vehicle Fuel Expense (shared)	12,005.41	8,000.00	4,005.41	150.07%
56239 · Training	3,473.60	9,000.00	-5,526.40	38.6%
56240 · Other Administrative Expenses	6,669.64	7,000.00	-330.36	95.28%
56241 · Other Admin Services (shared)	19,941.88	7,000.00	12,941.88	284.88%
56242 · Membership Dues (include LAFCO)	22,296.86	23,000.00	-703.14	96.94%
56243 · Election	0.00	4,000.00	-4,000.00	0.0%
56245 · Permit Fees	3,535.40	3,000.00	535.40	117.85%
56246 · Consulting-Office Tech/Support	0.00	10,000.00	-10,000.00	0.0%
56300 · Comp & Liability Insurance				
56301 · Liability & Property	37,689.19	25,000.00	12,689.19	150.76%
56302 · Workers Comp	16,067.36	18,000.00	-1,932.64	89.26%
Total 56300 · Comp & Liability Insurance	53,756.55	43,000.00	10,756.55	125.02%
56702 · Lab Testing- Water Analysis	4,286.00	2,600.00	1,686.00	164.85%
56800 · Audit	6,950.00	5,800.00	1,150.00	119.83%
56801 · Attorney-specific water issues	2,171.62	4,000.00	-1,828.38	54.29%
56802 · Attorney-Retainer-Shared	7,311.50	10,000.00	-2,688.50	73.12%
56804 · Truck Expense	6,939.19	10,000.00	-3,060.81	69.39%
56806 · Engineer-specific water issues	15,522.50	15,000.00	522.50	103.48%
56807 · Engineer	6,805.00	6,000.00	805.00	113.42%
56810 · Recycled Water Chrgs to FWD SSZ	0.00	50,000.00	-50,000.00	0.0%
Operations & Maintenance - Other	12.92			
Total Operations & Maintenance	313,388.37	363,900.00	-50,511.63	86.12%
Salaries & Wages				
54100 · Management (Salaries)				

Forestville Water Distric
"Water" Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
54100.9 · General Manager Salary	150,251.73	196,968.00	-46,716.27	76.28%
Total 54100 · Management (Salaries)	150,251.73	196,968.00	-46,716.27	76.28%
54101 · Water/Sewer OIT				
54101.1 · Overtime-OIT	431.25			
54101 · Water/Sewer OIT - Other	16,238.00			
Total 54101 · Water/Sewer OIT	16,669.25			
54102 · Water Distribution LRO				
54102.5 · Interim Water Distr. LRO	6,806.40			
54102.6 · OT - Interim Water LRO	795.15			
Total 54102 · Water Distribution LRO	7,601.55			
54104 · Administration PTO				
54104.1 · Vacation	377.50	0.00	377.50	100.0%
54104.2 · Sick Pay	4,454.49	0.00	4,454.49	100.0%
54104.3 · Comp Time	1,132.50	0.00	1,132.50	100.0%
Total 54104 · Administration PTO	5,964.49	0.00	5,964.49	100.0%
54105 · Operations PTO				
54105.1 · Vacation - LPO	0.00	0.00	0.00	0.0%
54105.2 · Sick Pay - LPO	4,612.36	0.00	4,612.36	100.0%
54105.3 · Comp Time - LPO	1,710.60	0.00	1,710.60	100.0%
54105.4 · Vacation - Operator	11,948.81	0.00	11,948.81	100.0%
54105.5 · Sick Pay - Operator	8,958.12	0.00	8,958.12	100.0%
54105.6 · Comp Time - Operator	13,073.44	0.00	13,073.44	100.0%
54105 · Operations PTO - Other	2,622.88			
Total 54105 · Operations PTO	42,926.21	0.00	42,926.21	100.0%
54106 · Lead Plant Operator Salary				
54106.1 · Lead Plant Op Overtime Pay	11,161.43	9,000.00	2,161.43	124.02%
54106.2 · Lead Plant Op Standby Pay	10,667.33	9,878.00	789.33	107.99%
54106.3 · Holiday Pay Grade III	5,131.80	0.00	5,131.80	100.0%
54106.4 · LPO- Bi Wk hourly	4,001.60	108,217.00	-104,215.40	3.7%
54106 · Lead Plant Operator Salary - Other	0.00	0.00	0.00	0.0%
Total 54106 · Lead Plant Operator Salary	30,962.16	127,095.00	-96,132.84	24.36%
54107 · Water/Sewer Grade 2 Op Salary				
54107.1 · Water/Sewer Grade 2 Op Overtime	9,774.00	8,000.00	1,774.00	122.18%
54107.2 · Water/Sewer Grade 2 Op Standby	11,318.77	9,878.00	1,440.77	114.59%
54107.3 · Holiday Pay-Grade II Operator	5,192.10	0.00	5,192.10	100.0%
54107.4 · Grade II Operator- Bi Wk Hourly	71,276.67	89,910.00	-18,633.33	79.28%
Total 54107 · Water/Sewer Grade 2 Op Salary	97,561.54	107,788.00	-10,226.46	90.51%
54108 · Part-Time Field Employees	23,655.50	2,500.00	21,155.50	946.22%
54109 · Water/Sewer Grade 2 Op Salary 2				
54109.1 · Water/Sewer Grade 2 Op OT 2	130.92	8,000.00	-7,869.08	1.64%
54109.2 · Water/Sewer Grade 2 Standby 2	7,817.28	9,878.00	-2,060.72	79.14%
54109.3 · Holiday Pay - Grade II (#2)	4,343.20	0.00	4,343.20	100.0%
54109.4 · Comp Time Paid Out (#2)	3,038.80	0.00	3,038.80	100.0%
54109 · Water/Sewer Grade 2 Op Salary 2 - Other	51,521.00	89,481.00	-37,960.00	57.58%

Forestville Water Distric
"Water" Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Total 54109 · Water/Sewer Grade 2 Op Salary 2	66,851.20	107,359.00	-40,507.80	62.27%
54110 · Office Admin/Board Clerk Salary				
54110.5 · Temp. Office Assistant-Bi-Wk Ho	6,142.50	0.00	6,142.50	100.0%
54110.6 · Cust Serv/Admin Asst	10,215.95	0.00	10,215.95	100.0%
54110.7 · Holiday Pay-Cust Serv/Admin	5,753.90	0.00	5,753.90	100.0%
54111 · Office Admin Salary	48,127.95	65,880.00	-17,752.05	73.05%
54110 · Office Admin/Board Clerk Salary - Other	70,893.16	74,911.00	-4,017.84	94.64%
Total 54110 · Office Admin/Board Clerk Salary	141,133.46	140,791.00	342.46	100.24%
54114 · Final Vacation Pay-out	6,297.20			
54999 · Merit Salary Increase	0.00	6,086.00	-6,086.00	0.0%
56101 · Part-time Office Employees	-472.50			
Total Salaries & Wages	589,401.79	688,587.00	-99,185.21	85.6%
54115 · Comp Time Cashed In	4,383.95	0.00	4,383.95	100.0%
54116 · - Vacation Paid-Out	32,706.89	0.00	32,706.89	100.0%
54118 · Employee Reimbursement	661.00	0.00	661.00	100.0%
55500 · Board of Directors Parent				
55500.2 · BoD Meetings Expenses	309.43			
55500.3 · BoD Reimbursements	110.00			
Total 55500 · Board of Directors Parent	419.43			
55555 · Management Consultant	20,900.00			
56666 · Customer Reimbursement	3,235.00			
56750 · Sewer Costs	420.00			
66900 · Reconciliation Discrepancies	0.00			
Total Expense	1,440,863.14	1,202,736.72	238,126.42	119.8%
Net Ordinary Income	-499,798.43	-159,602.92	-340,195.51	313.15%
Other Income/Expense				
Other Income				
56805 · Reimbursement from Sewer	200,000.00	521,956.02	-321,956.02	38.32%
Total Other Income	200,000.00	521,956.02	-321,956.02	38.32%
Net Other Income	200,000.00	521,956.02	-321,956.02	38.32%
Net Income	-299,798.43	362,353.10	-662,151.53	-82.74%

Sewer Service Zone
Expense and Revenue Report
Sewer Checking Accounts, Period Ending 06/30/2024

cc: Aug. 13, 2024
Board Packet
VI. Consent Item #1 (Sewer)

Sewer "Operations" Checking

Date	Num	Name	Memo	Amount	Balance
13101 · Umpqua Sewer Operation Checking					828,119.41
Checks and Payments					
06/04/2024	6009	Brelje & Race Consulting Engineers		-65,557.50	762,561.91
06/04/2024	6010	Pacific EcoRisk	Lab/Sample Testing: Chronic Toxicity Testing from 4/17, 4/19, 4/22/20242	-3,311.98	759,249.93
06/04/2024	6011	Univar USA Inc.	Chemicals: 750gal Sod Hypo 12.5%	-3,137.01	756,112.92
06/04/2024	6007	Aspect Engineering Group	Maint/Repair System: Troubleshoot lift station issues	-1,120.00	754,992.92
06/04/2024	6008	AT&T	Telephone-Plant Usage: SSZ lift stations circuit lines May '24	-64.10	754,928.82
06/13/2024	6014	Sonoma Marin Electric, Inc.	CIP-Lift Station: Progress payment #4 (Change Order Approved)	-10,450.00	744,478.82
06/13/2024	6013	Pumpman Norcal	Maint/Repair: VFD Assistance Performed	-956.25	743,522.57
06/13/2024	6012	Aspect Engineering Group	Maint/Repair System: Troubleshoot lift station issues	-480.00	743,042.57
06/19/2024	GJE	Forestville Water District	Partial reimbursement to Water Ops for shared costs FY 23-24	-200,000.00	543,042.57
06/21/2024	6015	Chad Davisson	Mgmt Consultant: 5/12-6/11/2024 - Inv#240611FWD	-7,150.00	535,892.57
06/25/2024	ACH	Umpqua Bank	CC statement ending date 5/31/24	-588.61	535,303.96
06/26/2024	ACH	PG&E	PG&E Plant Usage: Covey Rd. & Lift Stations - Mirabel & Trenton	-11,835.73	523,468.23
06/26/2024	6019	Univar USA Inc.	Chemicals: 970gal Sod Hypo 12.5%	-4,057.19	519,411.04
06/26/2024	6017	Brelje and Race Laboratories, Inc.	Lab/Sample Testing - Wastewater: May '24	-2,463.00	516,948.04
06/26/2024	6020	Win-911 Software	Other Admin Costs: Annual License for SCADA	-1,450.00	515,498.04
06/26/2024	6018	Pumpman Norcal	Maint/Repair: Pump maintenance	-645.00	514,853.04
06/26/2024	6016	AT&T	Telephone-Plant Usage: SSZ lift stations circuit lines June '24 & late fee	-64.74	514,788.30
Deposits and Credits					
06/07/2024	GJE	Umpqua Bank	Umpqua fixed Ck#5997-cashed check for wrong amount	30.00	514,818.30
06/17/2024	2035571	WSCUHSD	FY 23-24 Sewer Direct Charges	53,290.68	568,108.98
06/19/2024	GJE	Sebastopol Bearing	uncleared Pmt voided on 06/19/2024	19.36	568,128.34
06/26/2024	Cash	Deposit	Review of PSL Inspection video	75.00	568,203.34
Total 13101 · Umpqua Sewer Operation Checking				-313,331.11	568,203.34
TOTAL				-313,331.11	568,203.34

Sewer "Connection" Checking

Date	Num	Name	Memo	Amount	Balance
13301 · Umpqua Connection Fee Account					
Beginning Balance				224,445.19	224,445.19
Cleared Balance				224,445.19	224,445.19
Register Balance as of 06/30/2024				224,445.19	224,445.19

Forestville Water District
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · SEWER INCOME				
41100 · Fstvl Dir Chrgs-new prorated CY	4,794.57	0.00	4,794.57	100.0%
41150 · MH Dir Chrgs-new prorated CY	0.00	0.00	0.00	0.0%
41200 · Fstvl Dir Chrgs-frm Tax Roll CY	647,942.04	681,579.52	-33,637.48	95.07%
41250 · MH Dir Chrgs-from Tax Roll CY	365,410.66	384,385.55	-18,974.89	95.06%
41300 · El Molino HS Dir Chrgs-CY	53,290.68	55,955.21	-2,664.53	95.24%
41350 · Fvl Elem School-Dir Chrgs CY	35,243.72	37,005.91	-1,762.19	95.24%
41400 · SoCo Pub Wks-Dir Chrgs CY	1,776.32	0.00	1,776.32	100.0%
41450 · Steelhead Beach Direct Charges	18,544.60	19,471.83	-927.23	95.24%
41452 · Fstvl Fire Protect-CY Dir Chgs	7,794.50	8,184.23	-389.73	95.24%
41453 · FWD Direct Charges/Office Bldg	1,564.22	1,642.43	-78.21	95.24%
41460 · Miscellaneous Income	0.00	0.00	0.00	0.0%
41465 · Recycled Water-Irrigation	0.00	19,270.03	-19,270.03	0.0%
41470 · Recycled Water-Ag Users	280.00	30,729.97	-30,449.97	0.91%
Total 41000 · SEWER INCOME	1,136,641.31	1,238,224.68	-101,583.37	91.8%
41461 · Grant Income	0.00	0.00	0.00	0.0%
41462 · PSL Inspection Certifications	675.00	0.00	675.00	100.0%
41463 · Grant Income 2018 Sewer I & II	195,480.00	0.00	195,480.00	100.0%
41500 · SEWER CONNECTION FEE INCOME				
41520 · Connection Fees	24,709.06	0.00	24,709.06	100.0%
Total 41500 · SEWER CONNECTION FEE INCOME	24,709.06	0.00	24,709.06	100.0%
49201 · Invest Inc Realized Loss (Gain)	644.69	0.00	644.69	100.0%
49202 · Unrealized Loss (Gain)	57,158.30	0.00	57,158.30	100.0%
Total Income	1,415,308.36	1,238,224.68	177,083.68	114.3%
Gross Profit	1,415,308.36	1,238,224.68	177,083.68	114.3%
Expense				
Loans				
59021 · Loan Fees	0.00	0.00	0.00	0.0%
59100 · Interest paid on loans				
59014 · USDA Loan 92-14-Interest Expens	0.00	0.00	0.00	0.0%
59016 · USDA Loan 92-16-Interest Expens	0.00	0.00	0.00	0.0%
59017 · USDA Loan 92-17-Interest Expens	0.00	0.00	0.00	0.0%
59100 · Interest paid on loans - Other	71,359.77	0.00	71,359.77	100.0%
Total 59100 · Interest paid on loans	71,359.77	0.00	71,359.77	100.0%
Total Loans	71,359.77	0.00	71,359.77	100.0%
Operations & Maintenance				
54210 · Materials & Supplies	5,531.42	10,000.00	-4,468.58	55.31%
54220 · Machine Hire	26,625.69	10,000.00	16,625.69	266.26%
54230 · Maint/Repair System	54,417.86	40,000.00	14,417.86	136.05%
54235 · Garbage+Recycled Waste Services	40.32	551.00	-510.68	7.32%
54240 · Collection Systems Maintenance	26,107.48	12,000.00	14,107.48	217.56%
56211 · Office Supplies (shared)	0.00	5,220.00	-5,220.00	0.0%
56212 · Uniforms	0.00	580.00	-580.00	0.0%
56213 · Bank Service Charges (shared)	144.89	899.00	-754.11	16.12%

Forestville Water District
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
56214 · Web/Internet Expenses (shared)	0.00	8,700.00	-8,700.00	0.0%
56220 · PG&E Plant Usage	133,522.61	120,000.00	13,522.61	111.27%
56221 · P.G. & E. - (shared)	0.00	1,450.00	-1,450.00	0.0%
56225 · Utilities-Forestville Water	3,193.26	3,000.00	193.26	106.44%
56230 · Telephone- plant useage	1,432.79	2,000.00	-567.21	71.64%
56231 · Telephone- (shared)	0.00	2,030.00	-2,030.00	0.0%
56232 · Translation Services	1,256.71	2,000.00	-743.29	62.84%
56235 · Memberships & LAFCO charges	2,011.00	2,100.00	-89.00	95.76%
56236 · Vehicle Fuel Expense (shared)	0.00	2,320.00	-2,320.00	0.0%
56239 · Training	110.00	5,000.00	-4,890.00	2.2%
56240 · Other Admin costs (sewer only)	12,166.65	2,030.00	10,136.65	599.34%
56241 · Other Admin Services (shared)	100.34	2,030.00	-1,929.66	4.94%
56245 · Permit Fees	11,142.66	9,500.00	1,642.66	117.29%
56246 · Consulting-Sewer Tech/Support	0.00	2,900.00	-2,900.00	0.0%
56301 · Insurance- Liabil/Prop (shared)	0.00	7,250.00	-7,250.00	0.0%
56302 · Insurance-Workers' Comp(shared)	0.00	5,220.00	-5,220.00	0.0%
56701 · Chemicals	64,517.14	40,000.00	24,517.14	161.29%
56702 · Lab/sample testing-Wastewater	34,066.01	25,000.00	9,066.01	136.26%
56800 · Audit	6,950.00	5,000.00	1,950.00	139.0%
56801 · Attorney Services	8,042.56	3,000.00	5,042.56	268.09%
56802 · Attorney Retainer- (shared)	0.00	2,900.00	-2,900.00	0.0%
56804 · Truck Expense - (shared)	60.56	2,900.00	-2,839.44	2.09%
56805 · Reimburse "Water"- shared costs	200,000.00			
56806 · Engineering Services-Sewer only	37,532.75	30,000.00	7,532.75	125.11%
56807 · Engineering Retainer- (shared)	0.00	1,740.00	-1,740.00	0.0%
56875 · Report of Waste Discharge	60,535.00	0.00	60,535.00	100.0%
66900 · Reconciliation Discrepancies	0.00			
Total Operations & Maintenance	689,507.70	367,320.00	322,187.70	187.71%
PAYROLL and BENEFITS				
Employee Benefits				
56350 · Unemployment - (shared)	0.00	819.00	-819.00	0.0%
56400 · Health/Dental - (shared)	0.00	59,864.00	-59,864.00	0.0%
56450 · Vision Care Insurance-(shared)	0.00	857.00	-857.00	0.0%
56500 · Social Security - (shared)	0.00	23,108.00	-23,108.00	0.0%
56505 · CalPERS for PEPRA employees	0.00	58,173.00	-58,173.00	0.0%
Total Employee Benefits	0.00	142,821.00	-142,821.00	0.0%
Salaries & Wages				
54100 · General Manager Salary (shared)	0.00	98,484.00	-98,484.00	0.0%
54106 · Lead Plant Operator Salary				
54106.1 · Lead Plant Operator Overtime	0.00	9,000.00	-9,000.00	0.0%
54106.2 · Lead Plant Operator Standby	0.00	9,878.00	-9,878.00	0.0%
54106 · Lead Plant Operator Salary - Other	0.00	108,217.00	-108,217.00	0.0%
Total 54106 · Lead Plant Operator Salary	0.00	127,095.00	-127,095.00	0.0%
54107 · Water/Sewer Grade 2 Op Salary				
54107.1 · Water/Sewer Grade 2 Overtime	0.00	2,320.00	-2,320.00	0.0%
54107.2 · Water/Sewer Grade 2 Op Standby	0.00	2,864.62	-2,864.62	0.0%
54107 · Water/Sewer Grade 2 Op Salary - Other	0.00	26,073.90	-26,073.90	0.0%

Forestville Water District
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Total 54107 · Water/Sewer Grade 2 Op Salary	0.00	31,258.52	-31,258.52	0.0%
54108 · P-T Field Employees (shared)	0.00	725.00	-725.00	0.0%
54109 · Water/Sewer Grade 2 Op 2 Salary				
54109.1 · Water/Sewer Grade 2 Op 2 OT	0.00	2,320.00	-2,320.00	0.0%
54109.2 · Water/Sewer Grde 2 Op 2 Standby	0.00	2,864.62	-2,864.62	0.0%
54109 · Water/Sewer Grade 2 Op 2 Salary - Other	0.00	25,949.49	-25,949.49	0.0%
Total 54109 · Water/Sewer Grade 2 Op 2 Salary	0.00	31,134.11	-31,134.11	0.0%
54111 · Office Admin Salary	0.00	19,105.20	-19,105.20	0.0%
54999 · Merit Increase	0.00	2,919.00	-2,919.00	0.0%
Total Salaries & Wages	0.00	310,720.83	-310,720.83	0.0%
Total PAYROLL and BENEFITS	0.00	453,541.83	-453,541.83	0.0%
100009 · Bank Service Charges	52.54	0.00	52.54	100.0%
55555 · Management Consultant	20,900.00			
56900 · R&D				
56900.1 · Covey Rd. Gravity Sewer	37,853.75			
Total 56900 · R&D	37,853.75			
Total Expense	819,673.76	820,861.83	-1,188.07	99.86%
Net Ordinary Income	595,634.60	417,362.85	178,271.75	142.71%
Other Income/Expense				
Other Income				
49200 · Interest Income	-41,865.56	0.00	-41,865.56	100.0%
Total Other Income	-41,865.56	0.00	-41,865.56	100.0%
Net Other Income	-41,865.56	0.00	-41,865.56	100.0%
Net Income	553,769.04	417,362.85	136,406.19	132.68%

Forestville Water District
Expense & Revenue Report
As of July 31, 2024

cc: Aug. 13, 2024
Board Packet
VI. Consent Item #2 (Water)

Date	Num	Name	Memo	Amount	Balance
1001 - Water Operation Checking					494,711.33
07/17/2024	ACH	Cory M. Ipsen	PP #15	-2,956.36	491,754.97
07/17/2024	ACH	Dawn M. Colen-Leith	PP #15	-2,236.72	489,518.25
07/17/2024	ACH	Omar U Tovar Velazquez	PP #15	-2,577.63	486,940.62
07/17/2024	ACH	Rodrick A Wheeler	PP #15	-2,884.03	484,056.59
07/17/2024	ACH	Sydney Thompson	PP #15	-1,721.97	482,334.62
07/17/2024	ACH	CalPERS	457 Contributions: PP #15	-640.00	481,694.62
07/17/2024	ACH	CalPERS	CalPERS: PEPRA Employees Contribution PP #15	-996.89	480,697.73
07/17/2024	ACH	CalPERS	457 Contribution: PP#15 Employee Loan Repayment	-295.00	480,402.73
07/17/2024	E-pay	CA Employment Development Department	PP #15 - State	-1,278.16	479,124.57
07/17/2024	E-pay	United States Treasury	PP #15 Fed	-5,150.76	473,973.81
07/17/2024	ACH	CalPERS	CalPERS: PP #15 (6/3-7/13/24) Classic & PEPRA Employer's Contribution	-2,404.84	471,568.97
07/19/2024	16224	ACWA / JPIA	Fringe Benefits: Vision Insurance Aug. 2024 (Water Portion)	-28.65	471,540.32
07/19/2024	16225	Airespring	Internet: Monthly Internet Service Mirabel Office (Water Portion)	-300.77	471,239.55
07/19/2024	16226	Chad Davisson	Consultant: Management Consultant 6/12-7/11/2024 (Water portion)	-5,500.00	465,739.55
07/19/2024	16227	CUSI	VOID:FY 23-24 expense	0.00	465,739.55
07/19/2024	16228	Graybar	Phones: Office Phone Rental + Insurance (Water Portion)	-138.09	465,601.46
07/19/2024	16229	Humana	Fringe Benefits: Dental Coverage August 2024 (Water Portion)	-450.49	465,150.97
07/19/2024	16230	Streamline	Software: Annual Website Member Subscription (Water Portion)	-1,494.00	463,656.97
07/19/2024	16231	Verizon Wireless	Phones: Operator Cell Phones (Water Portion)	-148.99	463,507.98
07/19/2024	16232	Wizix	Office Supplies: Overage Charge for Copies June-July '24 (Water Portion)	-134.34	463,373.64
07/19/2024	16227	CUSI	CUSI Annual:	-314.05	463,059.59
07/24/2024	ACH	CalPERS	Annual Unfunded Liability FY 24-25	-62,190.00	400,869.59
07/25/2024	16237	CUSI	Software Expense: Mobile Meter Read Service 8/31/24-8/31-25	-2,400.00	398,469.59
07/25/2024	16238	Ideal Hardware	Tools/Equipment: Water Charges 7/1-7/11/24	-19.51	398,450.08
07/25/2024	16239	Pace Supply Corp.	System Maint/Repair: Hydrant	-15,507.91	382,942.17
07/25/2024	ACH	PG&E	PG&E: Mirabel Office 7/1-7/16/24 Charges for FY 24-25 Portion	-127.07	382,815.10
07/31/2024	ACH	Cory M. Ipsen	PP #16	-3,044.83	379,770.27
07/31/2024	ACH	Dawn M. Colen-Leith	PP #16	-1,960.61	377,809.66
07/31/2024	ACH	Omar U Tovar Velazquez	PP #16	-2,865.90	374,943.76
07/31/2024	ACH	Rodrick A Wheeler	PP #16	-2,876.73	372,067.03
07/31/2024	ACH	Sydney Thompson	PP #16	-1,802.48	370,264.55
07/31/2024	E-pay	CA Employment Development Department	PP #16 - State	-1,309.68	368,954.87
07/31/2024	E-pay	United States Treasury	PP #16 - Fed	-5,267.72	363,687.15
07/31/2024	ACH	CalPERS	457 Contributions: PP #16	-640.00	363,047.15
07/31/2024	ACH	CalPERS	CalPERS: PEPRA Employees Contribution PP #16	-1,026.05	362,021.10
07/31/2024	ACH	CalPERS	457 Contribution: PP#16 Employee Loan Repayment	-295.00	361,726.10
Total 1001 - Water Operation Checking				<u>-132,985.23</u>	<u>361,726.10</u>
TOTAL				<u>-132,985.23</u>	<u>361,726.10</u>

Forestville Water District
Water Credit Card Transactions
As of July 31, 2024

Date	Num	Name	Memo	Amount	Balance
2010 · Water CC - Umpqua					0.00
07/25/2024	Inv#336256	Rotten Robbie	Vehicle Maint/Repair: Motor Oil	17.34	17.34
07/25/2024	266364850	Zoom	Subscriptions: August 2024	15.99	33.33
07/26/2024	947	USPS	Postage: Priority shipping Op Recert	19.70	53.03
07/27/2024	03649950	Rightworks	Software Fees: August 2024 Intuit Core	44.00	97.03
07/28/2024	P197606435	QuickBooks	Software Fees: Intuit QB Monthly Hosting	288.40	385.43
07/30/2024	81211	Staples	Office Supplies: Phone chargers	114.69	500.12
Total 2010 · Water CC - Umpqua				500.12	500.12
TOTAL				500.12	500.12

FORESTVILLE WATER DISTRICT
WATER OPERATIONS
SCHEDULE OF CASH & INVESTMENTS
JULY 2024

BROKERAGE ACCOUNT	DATE	Investments Total
STEWART PARTNERS	7/31/2024	\$698,470.29

SONOMA COUNTY TREASURY INVESTMENT POOL	DATE	TOTAL
	6/30/2024	\$370,282.00

COMBINED TOTAL OF INVESTMENTS **\$1,068,752.29**

UMPQUA BANK:		
OPERATIONS CHECKING	7/31/2024	<u>\$361,726.10</u>

GRAND TOTAL **\$1,430,478.39**

GM SIGNATURE: x _____

BOARD CHAIR SIGNATURE x _____

Sewer Service Zone
Expense and Revenue Report
Sewer Checking Accounts, Period Ending 07/31/2024

cc: Aug. 13, 2024
Board Packet
VI. Consent Item #2 (Sewer)

Sewer "Operations" Checking

Date	Num	Name	Memo	Amount	Balance
13101 · Umpqua Sewer Operation Checking					568,203.34
Checks and Payments					
07/19/2024	6025	ACWA / JPIA	Fringe Benefits: Vision Insurance Aug. 2024 (Sewer Portion)	-28.65	568,174.69
07/19/2024	6026	Airespring	Internet: Monthly Internet Service Mirabel Office (Sewer Portion)	-300.77	567,873.92
07/19/2024	6028	Chad Davisson	Consultant: Management Consultant 6/12-7/11/2024 (Sewer portion)	-5,500.00	562,373.92
07/19/2024	6029	Graybar	Phones: Office Phone Rental + Insurance (Sewer Portion)	-138.09	562,235.83
07/19/2024	6030	Humana	Finge Benefits: Dental Coverage August 2024 (Sewer Portion)	-450.50	561,785.33
07/19/2024	6031	Streamline	Software: Annual Website Member Subscription (Sewer Portion)	-1,494.00	560,291.33
07/19/2024	6032	Verizon Wireless	Phones: Operator Cell Phones (Sewer Portion)	-148.99	560,142.34
07/19/2024	6033	Wizix	Office Supplies: Overage Charge for Copies June-July '24 (Sewer Portion)	-134.34	560,008.00
07/25/2024	6036	SWRCB - Operator Cert	Training: Cory Ipsen Wastewater Grade 5 Exam Application	-365.00	559,643.00
07/25/2024	6037	SWRCB - Operator Cert	Training: Omar Tovar Velazquez Wastewater Grade 3 Exam Application	-295.00	559,348.00
07/25/2024	6038	AT&T	Phones: Circuit Line for Sewer System	-64.10	559,283.90
07/25/2024	6039	Ideal Hardware	Tools/Equipment: Sewer Charges 7/1-7/11/24	-17.34	559,266.56
07/25/2024	6040	Univar	Chemicals: 835gal 12.5% Sod Hypo	-3,492.54	555,774.02
Deposits and Credits					
07/19/2024	6027	Alhambra	VOID: Charges for FY 2023-24	0.00	555,774.02
07/19/2024	ACH	PG&E	VOID: Charges for FY 2023-24	0.00	555,774.02
07/23/2024	1700	Deposit	Review of PSL Inspection Video	75.00	555,849.02
Total 13101 · Umpqua Sewer Operation Checking				-12,429.32	555,849.02
TOTAL				-12,429.32	555,849.02

Sewer "Connection" Checking

Date	Num	Name	Memo	Amount	Balance
13301 · Umpqua Connection Fee Account					
Beginning Balance				224,445.19	224,445.19
Cleared Balance				224,445.19	224,445.19
Register Balance as of 07/31/2024				224,445.19	224,445.19

Forestville Water District Sewer Credit Card Transactions

As of July 31, 2024

Date	Num	Name	Memo	Amount	Balance
	2020 · Sewer CC - Umpqua				0.00
			No credit card transactions for Jul '24	0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
	Total 2020 · Sewer CC - Umpqua			<u>0.00</u>	<u>0.00</u>
TOTAL				<u>0.00</u>	<u>0.00</u>

FORESTVILLE WATER DISTRICT
"SEWER SERVICE ZONE"
SCHEDULE OF CASH & INVESTMENTS
JULY 2024

BROKERAGE ACCOUNT	DATE	Investments Total
STEWART PARTNERS	7/31/2024	\$156,494.97

SONOMA COUNTY TREASURY INVESTMENT POOL	DATE	TOTAL
	6/30/2024	\$23,987.88

COMBINED TOTAL OF INVESTMENTS **\$180,482.85**

UMPQUA BANK:		
OPERATIONS CHECKING	7/31/2024	\$555,849.02
CONNECTION FEE CHECKING	7/31/2024	\$224,445.19
GRAND TOTAL		<u><u>\$960,777.06</u></u>

GM SIGNATURE: x _____

BOARD CHAIR SIGNATURE x _____

**Minutes of:
Special Public Meeting
(July 9, 2024 was Regular Monthly rescheduled)
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, July 16, 2024** Time: **5:30 PM**
Location: **Forestville Water District Office-6530 Mirabel Rd. Forestville, CA 95436**

I. CALL TO ORDER at 5:32 p.m. by Chair McDermott

II. ROLL CALL

PRESENT: Directors McDermott, Monroe, Griffith and Stuart.

OTHERS: Manager Consultant- Chad Davisson, Board Clerk District – Dawn Leith, Legal Counsel - Martin Hirsch, Engineer Consultant – Dyanna Stetina/Brelje & Race Consulting Engineers (BRCE), and Chief Plant Operator – Cory Ipsen.

III. APPROVAL OF AGENDA

- **MOTION** was made by Director Stuart, seconded by Director Monroe, and passed 3-0-2 to approve the agenda as presented.

IV. PUBLIC COMMENT: None

V. CONSENT ITEMS:

1. June 2024 Financial Reports

- **MOTION** was made by Director Griffith, seconded by Director Stuart, and passed 3-0-2 to approve June 2024 Financials as presented.

2. Minutes for June Regular Meeting

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve Minutes for June 11, 2024, with the correction of Directors present

3. Minutes for June Special Meeting

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve Minutes for June 26, 2024, as presented.

VI. BUSINESS BEFORE THE BOARD

A. RECEIVE AN UPDATE ON UTILIZATION OF AN AUTOMATED EMPLOYEE TIME KEEPING SYSTEM TO ACCURATELY TRACK LABOR AND RESOURCES

- **MANAGER CONSULTANT** Davisson provided an overview of payroll services available to help streamline the process and capture hours for each cost center to assist with allocation. The Board took no action.

B. CONSIDER APPROVAL OF A 3.8% COST OF LIVING ADJUSTMENT (COLA) FOR ALL DISTRICT EMPLOYEES, EXCLUDING THE CONTRACT MANAGER, BASED ON THE LATEST 12-MONTH PERIOD PROVIDED BY THE BUREAU OF LABOR STATISTICS

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve 3.8% COLA to take effect July 14, 2024.

C. RECEIVE AN UPDATE ON THE TOTAL COMPENSATION STUDY EFFORT

- The Board instructed the **MANAGER CONSULTANT** to compile a list of focus items for the study.

D. REVIEW AND APPROVE MANAGING CONSULTANT INVOICE FOR THE PERIOD OF JUNE 12, 2024, THROUGH JULY 11, 2024

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve paying invoice in the amount of eleven thousand dollars (\$11,000.00) for managing consultant services from June 12, 2024 to July 11, 2024.

E. RECEIVE AN UPDATE ON THE BOARD OF DIRECTORS' BYLAWS

- Legal Counsel provided status on the review process. The Board took no action.

F. RECEIVE AN UPDATE ON POTENTIAL GRANT OPPORTUNITIES FOR SEWER TREATMENT AND COLLECTION SYSTEM IMPROVEMENTS

- The Board and Manager Consultant further discussed potential grant and state revolving loan funds options. The Board took no action.

- G. RECEIVE AN UPDATE ON THE STATUS OF THE 2018 SEWER IMPROVEMENT PROJECT
 - District Engineer brief the Board of updates regarding the encroachments, biology survey and continued efforts to coordinate projects with County of Sonoma.
- H. APPROVE CEQA ADDENDUM FOR THE 2018 SEWER IMPROVEMENT PROJECT
 - **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve CEQA as presented.
 - **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 3-0-2 to approve authorizing the Board Chair or designated substitute to sign the resolution approving the mitigated amended declaration.
- I. APPROVE A CONSTRUCTION CONTRACT WITH RANGER PIPELINE, THE LOWEST RESPONSIVE BID IN THE AMOUNT OF \$5,848,910 FOR THE GRANT FUNDED SEWER SYSTEM IMPROVEMENT PROJECT
 - **MOTION** was made by Director Stuart, seconded by Director Griffith, and passed 3-0-2 to approve a construction contract with Ranger Pipeline in the amount of five million, eight hundred forty-eight thousand, nine hundred ten dollars (5,848,910.00) and authorize the District's Consultant Manager to execute the Bid Award form and construction contract upon approval of form by the District Legal Counsel.
- J. RECEIVE AN UPDATE ON THE STATUS OF THE PRV REPLACEMENT PROJECT OPTIONS
 - The Board instructed the District to hold on any further PRV work until further notice.
- K. RECEIVE AN UPDATE ON THE STATUS OF THE TERMINAL LIFT STATION REWIRING PROJECT
 - BRCE confirmed work has been completed and expecting a final pay out application soon.
- L. RECEIVE AN UPDATE ON THE COVEY SEWER FORCE MAIN GRAVITY PROJECT
 - BRCE is ready to bid out when the District is ready to move forward. CPO researching potential financial assistance/grants through California Rural Water Association. The Board took no action
- M. RECEIVE AN UPDATE ON THE OPERATIONS PROJECTS GOALS
 - District Staff provided updates on projects listed on ASR. The Board took no action.
- N. WATER CONSERVATION
 - MANAGER CONSULTANT reviewed the monthly summary report with the Board and answered questions. The Board took no action.
- O. DIRECTOR'S TRAINING
 - The Board was advised on training needed and upcoming training opportunities. The Board took no action.

VII. DISTRICT ENGINEER MONTHLY REPORT

- District Engineer Consultant notified the Board and staff of new waste discharge requirements and approximate cost for the updated generic toxicity. The Board took no action.

VIII. MANAGER CONSULTANT MONTHLY REPORT

- MANAGER CONSULTANT Davisson provided current updates for "Water" and "Wastewater" operations. The Board took no action.

IX. FWD/GRATON SUB-COMMITTEE REPORT

- The sub-committee is planning to meet via zoom the week of July 22, 2024. The Board took no action.

X. DIRECTORS' REPORT

- Nothing to report

XI. CALL FOR FUTURE AGENDA ITEMS

- District Staff Salary Survey
- District Continuing to provide dinner for board meetings

XII. ADJOURNMENT

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 3-0-2 to adjourn at 7:54 p.m.

APPROVED: August 13, 2024

Submitted by: _____
Dawn Leith, Board Clerk

Attest: _____
Chair of the Board of Directors